Adding Photos in the Matrix System

The Matrix photo uploader will accept the following image types:
GIF
JPG
JPEG
PNG

It is recommended that agents upload photos in the highest quality possible as the Media Manager will auto-adjust the photos afterward. The maximum resolution that is displayed on Matrix is 640px X 480px but any larger proportionate dimensions will be accepted (ie: 1024x768, 720x540, etc.) If a photo is uploaded in a different resolution ratio (than 4:3), Matrix will auto-fit by adding padding to either the top and bottom or the left and right sides of the photo. Accessing photos from alternate/external sources will be largely dependent on how Windows sees this type of Media.

After you have input your listing onto the Matrix system you can add photo's to your listing. To load photo's at this point simply click on the "Add/Edit Photos" link

Use this page to upload and manage photos for your listing. To upload a photo, select the desired slot, then click the "Browse" button to find the image on your computer. Click the "Upload" button to assign the image to that slot.

To move a photo up or down simply click on the "Move up" or "Move down" links located next to the photo. You may also choose to enter a description for each photo by clicking on the "Enter Description" link.

To delete a photo simply "Check" off the listing and click on the "Delete" link.
 When finished, click the "Save" button (bottom of page) to permanently save all changes and additions

Editing photos
 Matrix gives you the ability to upload your own photos onto the Matrix System NOTE: Not all members will have the ability do all of these functions. Depending on your Matrix Security Code you may only be able to do some or none of the functions. Your Matrix Security Code is set up by your Brokerage. For more information on your Matrix Security Code please contact a Board Staff Representative.

Begin by clicking on the "Input" tab located on the Navigation Bar.

 Select the listing from your inventory that you wish to modify by clicking on the drop down list "Select Listing from My Inventory" and highlighting the listing or enter in the MLS number of the listing and click on the Edit button.

Click on the "Manage Photos" link.

Use this page to upload and manage photos for your listing. To upload a photo, select the

desired slot, then click the "Browse" button to find the image on your computer. Click the "Upload" button to assign the image to that slot.

To move a photo up or down simply click on the "Move up" or "Move down" links located next to the photo. You may also choose to enter a description for each photo by clicking on the "Enter Description" link.