



## Additional Access Request Heartland MLS Subscriber Access Form

Email: [membership@kcrar.com](mailto:membership@kcrar.com) or Fax to: 913-498-0712/0713

Complete this section to create an additional Subscriber access to Heartland MLS. This additional access that is created is intended for your use only, and may not be shared with anyone else. There are no discounts on additional accesses.

**It is the obligation of the MLS Participant (Designated REALTOR®/Responsible Appraiser) to have this form completed in full and submitted for each individual who will become a Subscriber of the Heartland MLS.**

Subscriber Name: \_\_\_\_\_ Effective Date: \_\_\_\_\_  
(Agent or Appraiser) PLEASE PRINT

Nickname: \_\_\_\_\_

Personal contact info that will appear in HMLS and on Listings & Reports for this additional access only:

Mobile: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_

Office: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_

Website: \_\_\_\_\_

Email: \_\_\_\_\_

**\*Your \$25.00 Tech Fee for this additional access must be paid up front, at time of processing\***

The following is to be completed by Participant (Broker/Responsible Appraiser) **ONLY**:

- Subscriber Access Type:  **Corporate Broker (CB)**  
 **Broker/Manager (BK)**  
 **Agent (AG)**- Agent Listing Add and Modify in HMLS  
 **Agent (AN)**- No Listing Add or Modify in HMLS  
 **Office Manager (OM)**- Able to Modify ALL Office Listings  
 **Appraiser (AN)**

**PARTICIPANT (Broker/Responsible Appraiser): I do hereby request access to Heartland Multiple Listing Service, Inc., for the individual shown above and I accept all responsibility for their actions as it relates to the use of the Heartland MLS system.**

PARTICIPANT Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Broker/Responsible Appraiser)

Office Name: \_\_\_\_\_ Office Code: \_\_\_\_\_

\*\*\*SUBSCRIBER ACKNOWLEDGEMENT AND SIGNATURE ON NEXT PAGE\*\*\*



# Additional Access Request Heartland MLS Subscriber Access Form

**I wish to apply for subscription in Heartland Multiple Listings Service, Inc.**

**I understand and acknowledge that;**

- Subscription is granted to Realtor® members of any Board/Association of REALTORS® and who are also affiliated with a Participant in the MLS;
- Heartland MLS owns the copyrighted compilation and grants a license to Subscribers to use listings in accordance with the MLS rules and regulation, subject to payment of fees;
- Heartland MLS may license, or otherwise grant rights in or to the MLS Database to any third party for any lawful purpose reasonably deemed appropriate by MLS.
- Heartland MLS provides for the ownership of the listing content by the Participant/broker;
- Subscribers must be licensed and must remain affiliated with a Participant member of the MLS;
- Subscription is not subject to transfer or assignment to another individual at a future time.

**I agree that;**

- Subscription is subject to the Heartland MLS Bylaws and Rules and Regulations, as may be amended from time to time;
- I will pay all fees incidental to my Subscription;
- I will waive all claims against Heartland MLS, and/or its officers, directors, staff, Participants and Subscribers for any acts in connection with the business of the MLS, or discipline taken for noncompliance with the Heartland MLS Rules and Regulations.

**I understand that;**

- It is necessary to complete a four (4) hour Heartland MLS Mandatory Basic Computer Class within 60 days of joining or access privileges will be suspended until the class has been completed;
- A Subscriber Access Form must be submitted prior to the use of the Heartland MLS computer system;
- Heartland MLS grants a license to IDX vendors to support subscribers' display of IDX listings on subscribers' websites.

**Should I wish to terminate Subscription;**

- Participant will notify Heartland MLS, in writing, prior to the last day of service;
- I will relinquish all rights and privileges of Subscription;
- I will pay all fees for services rendered.

**Subscriber Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**(Agent or Appraiser)**

The following is enclosed/attached in the amount of \$ \_\_\_\_\_

Check # \_\_\_\_\_  Cash  Money Order

I agree to have the following credit or debit account charged for a one-time payment of \$ \_\_\_\_\_

Debit/Credit Card: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_

CID #: \_\_\_\_\_ Signature: \_\_\_\_\_

**I agree to have the above credit or debit account charged for my \$25 Tech. Fee.**

**\*\*If you wish to enroll in autopay for Heartland MLS quarterly fees, you may do so through the KCRAR.com portal after you receive your login & password.\*\***